



THE OXFORD RESEARCH CENTRE IN THE HUMANITIES

TORCH International Research Grant notes for guidance

Aim of the scheme: this scheme aims to support researchers in the Humanities who require visits to institutions abroad (e.g., libraries, archives, research centres) to further current and/or new research projects. Applicants must show evidence that they will work with a specific institution and collaborator(s) in a non-UK setting.

Researchers can apply for up to £2,000 for travel, accommodation, and related costs (more below). All funds must be spent, and activities carried out, by 1 July 2023.

Oxford Applicants: post-doctoral academics at Oxford are eligible for this scheme. We especially encourage early-career researchers to apply.

Responsibilities of Oxford Applicants:

- Submit the application for the scheme;
- Submit evidence of destination (e.g., institutes, archives, universities) in the form of letters of invitation or similar. (There need not be an already existing formal collaboration between the University of Oxford and the proposed institution(s).);
- Liaise with the TORCH International Officer to provide up-to-date information about travel plans
- Keep clear records of expenditure, and submit all financial paperwork, including expenses, by 1 July, 2023
- Upon conclusion of their time abroad, complete a post-report form, and a public-engagement blog post including image(s), about their research project, which will be disseminated on the TORCH website.

Throughout the planning and duration of the project, applicants will be supported by the TORCH International Officer.

Responsibilities of the TORCH International Officer:

- Liaise with potential applicants to answer queries about the scheme and the application process;
- Communicate the outcome of the application to the applicant(s);
- Liaise with applicant in preparation for travel to discuss details (e.g., provide advice about accommodation and travel, administer finances as required);

- Upload information about applicants' activities on the TORCH website and advertise them on the TORCH social media and other appropriate fora
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How to apply: Oxford Applicants must submit the application via IRAMS.

Deadline for applications: **Michaelmas Term | Week 2 | Friday, 21 October 2022 | 12:00 noon (BST)**

Assessment criteria:

- **Context and rationale for the proposed visit.** Applicants should clearly explain the relevance to their research, and how the proposed collaboration will contribute to the current research environment at TORCH and/or Oxford Humanities.
- **Proposed events and activities.** Provide a clear timeline for travel and planned activities.
- **Lasting legacy.** Applicants should indicate what future opportunities the proposed project may lead to, particularly future strategic research collaborations, but also if there are publication plans. Applicant may wish to comment what new connections will be established, and what the fit is with any existing TORCH projects, networks, or programmes.
- **Deliverability and budgeting.** Applications should include realistic timelines and be appropriately costed in detail. Costs can include relevant and appropriate travel, accommodation and subsistence costs (that meet the University guidelines). Please refer to the [University Expenses Policy](#)

For more information or questions, please contact Dr Anbara Khalidi, International Officer: anbara.khalidi@humanities.ox.ac.uk